

Annual Council Meeting

16 May 2006
AGENDA ITEM 10

REPORT OF THE LEADER OF THE COUNCIL

Details of the Cabinet Portfolios and the Cabinet Committees are set out in the attached.

Further details relating to the discharge of Executive functions will follow.

Mike Freer
Leader of the Council

ANNUAL COUNCIL MEETING 16 MAY 2006

LEADER'S SCHEME OF DELEGATION (EXTRACT)

(a) Cabinet Members and Portfolios

The List of Cabinet Members and their portfolio responsibilities is set out below:

Executive Member and Portfolio	Responsibilities	Delegation
Cllr Mike Freer 23 Claverley Grove Finchley London N3 2DG Finchley Church End Ward LEADER RESOURCES	The Leadership of the Council. Specific individual responsibilities: To lead on budget and policy formulation and implementation in relation to: <ul style="list-style-type: none">• resources• the Council's budget and budget strategy and medium term financial plan• Risk Management• Asset Management Plan• Information Systems• Communications, media relations & marketing The monitoring of the Council's budget and to instigate such interventions as necessary to ensure spending is kept within limits determined by council. Also to be involved in and promote discussions in relation to any matters within the portfolio.	The Leader may discharge any function of the Executive.

<p>Cllr. Christopher Harris 21 Meadway Court Meadway NW11 6PN</p> <p>Golders Green Ward</p> <p>CHILDREN</p>	<p>To lead on budget and policy formulation and implementation in relation to the Children Act 2004. In particular, to enhance the Council's corporate parenting role and to champion the causes of all children in the London Borough of Barnet, optimising opportunities to reduce and remove disadvantage.</p> <p>Includes Children's Social Services and the Youth Offending Team and the advantages offered by working with other agencies to secure a seamless approach to all aspects of children's services. To drive forward the Youth Justice Plan and ensure its approval annually by full Council.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution.</p>
<p>Cllr Brian Coleman</p> <p>Totteridge Ward</p> <p>COMMUNITY ENGAGEMENT AND COMMUNITY SAFETY</p>	<p>To lead on budget and policy formulation and implementation in relation to community engagement and community safety.</p> <p>In particular, to build upon the Council's leadership role in improving community safety, embracing diversity and inclusiveness, removing inequality and ensuring that each person and group in the community has opportunities for involvement. To work with the many different ethnic and religious groups to maintain community cohesion.</p> <ul style="list-style-type: none"> • Community Safety, CCTV, liaison with Barnet Police, anti-social behaviour. <p>To be involved in, and promote discussions in relation to any matters contained within the portfolio</p>	<p>The general powers delegated to Cabinet Members are set out below.</p>

<p>Cllr. John Marshall 66 Sandringham Gardens London N12 0PJ</p> <p>Garden Suburb Ward</p> <p>EDUCATION AND LIFELONG LEARNING</p>	<p>To lead on budget and policy formulation and implementation in relation to education and lifelong learning. In particular, raising and enhancing standards, ongoing education and services to schools, Early Years Provision and the Youth Service. Positively to encourage integration of all schools within the London Borough of Barnet into the community to achieve the best possible opportunities for education and lifelong learning.</p> <p>All matters associated with schools (Community, Voluntary and Foundation) and the teaching and development of children and young persons and the optimising of opportunities to further the same (including pre-school preparation). Positively to encourage and promote adult education to minimise literacy and numeracy problems in adults and to offer opportunities for developing and enhancing their skills and to further this via the current Lifelong Partnership contract with Barnet College, and to encourage other institutions which provide such opportunities.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio</p>	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution</p>
<p>Cllr. Matthew Offord 6 Cousins Court Alwyn Gardens NW4 4XW</p> <p>Hendon Ward</p> <p>ENVIRONMENT AND TRANSPORT</p>	<p>To lead on budget and policy formulation and implementation in relation to the environment and transport. In particular, promoting the reputation of the London Borough of Barnet as a clean and green borough, with a transport infrastructure designed to meet the needs of today and the challenges of the future. This to include the development of a waste minimisation strategy.</p>	<p>Certain functions are delegated to Area Sub-Committees as set out in paragraph 3.10 below.</p>

	<p>All matters relating to the development and management of the environment, including:</p> <ul style="list-style-type: none"> • the street scene including pavements and all classes of roads; • parking provision • refuse and recycling • graffiti removal • waterways • parks and open spaces • trees (includes public highways, council housing estates and in parks) • allotments • transport and transport initiatives. <p>Also to be involved in and promote discussions in relation to any matters within the portfolio.</p>	<p>Officers, in consultation with the Cabinet Member, as set out in Paragraph 6 of Part 3 of the Constitution.</p>
<p>Cllr. Lynne Hillan 20 Ashurst Road North Finchley London, N12 9AX</p> <p>Brunswick Park Ward</p> <p>POLICY AND PERFORMANCE</p>	<p>To lead on budget and policy formulation and implementation in relation to:</p> <ul style="list-style-type: none"> • Policy and Performance (including Partnerships) • CPA and Best Value • Law and Probity • Customer Service <p>In particular the effectiveness and value in performance of council services and the distribution of all grants, except those relating to the adaptation of properties in the private sector, after consultation with appropriate portfolio holders. The development of partnerships to further the Council's Community and Corporate Plans and an effective consultation structure.</p> <p>To secure the most beneficial terms for services and goods provided to the council. All aspects of performance and delivery of council services, and to instigate such interventions as required, including consultation with the Leader, as necessary, to secure best value.</p> <p>Also to be involved in and promote discussions in relation to any matters within the portfolio</p>	<p>The general powers delegated to Cabinet Members are set out below. In addition this Cabinet Member may approve grants to voluntary organisations, up to £20,000 per annum.</p> <p>Certain functions are delegated to officers, in consultation with the Cabinet Member. These are set out in Paragraph 6 of Part 3 of the Constitution</p>

<p>Cllr. Fiona Bulmer 14 Sellwood Drive Barnet Herts EN5 2RL</p> <p>Underhill Ward</p> <p>COMMUNITY SERVICES</p>	<p>To lead on budget and policy formulation and implementation in relation to social care and housing.</p> <p>In particular, promoting the best possible adult social services and seamless care in the community by working with and optimising all opportunities offered by other providers to further these aims.</p> <p>In particular working with Barnet Homes, Housing Associations and other providers, to secure the optimum provision and associated environmental, neighbourhood development and social facilities for all those members of the community not living in private accommodation, or for those who require public sector housing.</p> <p>All matters related to public sector housing including the administration of Housing Benefits</p>	
<p>Cllr Melvin Cohen 146 Broadfields Avenue Edgware HA8 8SS</p> <p>Golders Green Ward</p> <p>PLANNING AND ENVIRONMENTAL PROTECTION</p>	<p>To lead on budget and policy formulation and implementation in relation to planning, development plans, building and property construction and licensing, other than matters relating to the Licensing Act 2003</p> <p>Also to promote the better integration of privately rented properties into the borough's housing framework, including the distribution of grants, as necessary, for the adaptation of private properties, to further care in the community.</p> <ul style="list-style-type: none"> To include all aspects of the development and development control service, environmental health and trading standards, building control and the naming and numbering of streets and properties. 	<p>The general powers delegated to Cabinet Members are set out below.</p> <p>Officers, in consultation with the cabinet member as set out in Paragraph 6 of Part 3 of the Constitution.</p>
<p>Cllr Helena Hart 37 Crooked Usage Finchley, London N3 3EU</p> <p>Edgware Ward</p> <p>PUBLIC HEALTH</p>	<p>To lead on budget and policy formulation and implementation in relation to the emerging public health agenda (including health partnerships).</p> <p>To include optimising all opportunities offered by the health authorities; shaping the community health & hospital services; to act as the champion on access to health facilities; to consider the implications for health facilities as the Borough develops.</p>	

(b) Cabinet Committees

The Cabinet Committees are

Committee	Functions	Membership
Resources	<p>Capital and revenue finance, forecasting, monitoring, borrowing and taxation.</p> <p>To consider reports on treasury management strategy and activity, including creating and maintaining a Treasury Management Policy Statement</p> <p>.</p> <p>Grants and loans from all sources to voluntary organisations. (Grants above £50,000 are reserved to the Cabinet)</p> <p>Monitor the trading position of appropriate council services, carry out debt analysis and look at income sources and charging policies.</p> <p>To write off debt.</p> <p>To determine external or cross-boundary trading limit.</p>	<p>Councillor Mike Freer (Chairman)</p> <p>Councillor Anthony Finn</p> <p>Councillor Lynne Hillan</p> <p>Councillor John Marshall</p> <p>Councillor Matthew Offord</p>

Committee	Functions	Membership
	<p>To agree exceptions to standing orders, all decisions relating to approved lists and agreed national registers, authorise post tender negotiations and accept tenders which are not the lowest.</p> <p>To agree externalisation contracts including any proposal to appoint external cash investment managers.</p> <p>Approval of schemes not in performance management plans but not outside the Council's budget or policy framework.</p> <p>All matters relating to land and buildings owned, rented or proposed to be acquired or disposed of by the Council.</p>	
<p>Equalities and Social Inclusion</p>	<p>To develop a social inclusion strategy for the Borough.</p> <p>To oversee the promotion and delivery of the Council's social inclusion strategy.</p>	<p>Councillor Christopher Harris (Chairman) Councillor Brian Coleman Councillor Helena Hart</p>

Committee	Functions	Membership
	<p>To develop and approve equalities policies, strategies and practice across the council in relation to both employment and service delivery.</p> <p>To consider in detail service equalities audits and to monitor the implementation of equalities audits action plans.</p> <p>To continue to support and review the integration of equalities in the Best Value Review process.</p> <p>To ensure the effective implementation of new legislation as it relates to the Council's policy and practice e.g. Disability Discrimination Act 1995, Human Rights Act 1998, Race Relations Amendment Act 2000 etc.</p>	
ICT	To develop and recommend to Cabinet for adoption an e-Government strategy and associated ICT policies and strategies	Councillor Mike Freer (Chairman) Councillor Brian Coleman Councillor Anthony Finn Councillor Lynne Hillan Councillor Matthew Offord

Committee	Functions	Membership
	<p>To submit to Cabinet each year detailed proposals for all council ICT expenditure in the coming year for consideration as part of the budget and forward plan process.</p> <p>To monitor the implementation of the e-Government and ICT strategies.</p> <p>To co-ordinate and decide priorities for the development of e-government and ICT systems and projects to achieve the council's modernisation objectives in accordance with the approved strategies.</p> <p>All matters relating to the purchase or leasing of ICT equipment and software, provided that it is in accordance with the approved e-Government and ICT strategies and the Council's budget and policy framework.</p> <p>To oversee the performance of the IT service and the balance between internal and external service provision.</p>	

Committee	Functions	Membership
	For ICT contracts, to agree exceptions to standing orders, all decisions relating to approved lists and agreed national registers, authorise post tender negotiations and accept tenders including those which are not the lowest.	